

Institute of Mental Health and Hospital, Agra

(An Autonomous Institution of Government of U.P)

Prospectus & Application Form

Academic Year: 2017-2018

1. M.Phil in Psychiatric Social Work

Mahura Road, Agra – 282002 U.P. India

Web: www.imhh.org.in Email: imhh.agra@gmail.com

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THE INSTITUTE

Institute of Mental Health and Hospital (formerly Mental Hospital), Agra was established in September 1859. It was accorded the status of an autonomous Institution in 1994 by the Hon'ble Supreme Court of India with following objectives:

1. To provide diagnostic and therapeutic facilities for mental patients ;
2. To develop infrastructure for providing social and occupational rehabilitation in mental patients;
3. To provide professional and Para-professional training in the fields of Psychiatry, Clinical Psychology, Psychiatric Social Work and Psychiatric Nursing ;
4. To extend Mental Health Services at Community level by providing training to medical and Para-medical personnel in the field;
5. To conduct research in Behavioral Sciences

INFRASTRUCTURE

Physical Space: The Institute is centrally located in the city on old Agra-Mathura Road having a lush green campus of 172.84 acres of land. Dedicated new blocks have been constructed for academics, library, OPD, hostel, ICU and indoor facilities.

OPD: Apart from regular psychiatric, clinical psychology and psychiatric social work services, there is a provision of following specialty clinics in OPD. (a) Sex clinic (b) Child and Adolescent Clinic (c) Headache Clinic (d) Lithium Clinic (e) De-addiction Clinic (f) Geriatric Clinic (g) Epilepsy Clinic.

In-Patient Facilities: There is a sanctioned bed strength for 838 in-patients. The indoor facilities consist of separate wings for male and female patients, an open family ward, an emergency short stay ward and a half-way home. The facilities for geriatric patients, children and adolescents, de-addiction are being developed.

Community Mental Health Services: The institute is extending psychiatric services in the community through a satellite clinic in Vrindavan, Mathura District; City Mental Health Clinic in Agra, psychiatric consultation to Rajkiya Bal Grah, RajkiyaShamprekshaGrah (Kishor), RajkiyaShamprekshaGrah (Mahila), Mother Teresa Home, Agra and jails in Agra.

Diagnostic and Therapeutic Facilities: The Institute is having fully developed and equipped diagnostic and therapeutic facilities such as Electro-convulsive Therapy Unit, Biochemistry Lab, X-Ray Unit, EEG Unit, Recreation Therapy, occupational therapy units and a psychology lab for psycho-diagnostics and psychotherapies.

Short Term Training Programs: Short term training facilities are provided to the students of various disciplines such as ayurveda, homoeopathy, psychology, social work and nursing, who are placed in the Institute by universities and colleges in the country.

Library Facilities: The institute library is well equipped with all important books and national and international journals. Other facilities include photocopying, internet, e-journals and modern learning resource materials.

Research Unit: The research unit of the Institute is recognized by the Department of Scientific and Industrial Research, Ministry of Technology, Government of India, New Delhi. The unit is

involved in execution of research projects, publication of research papers and contribution of research to National and International Conferences.

Courses Offered: The Institute is having following courses:

- M.D. in Psychiatry
 - DNB in Psychiatry
 - M.Phil in Clinical Psychology
 - M.Phil in Psychiatric Social Work
 - Post-basic Diploma in Psychiatric Nursing
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M.PHIL IN PSYCHIARTRIC SOCIAL WORK:

The course is open to those who have obtained Master's Degree in Social Work from a University recognized by the Dr. B.R. Ambedkar University, Agra securing not less than 55% marks in the aggregate of the Master's Degree as a whole. Candidates with M.SW degree by correspondence course or distance education are not eligible. For SC/ST/OBC category, minimum of 50% marks in aggregate is essential.

Affiliation:

The course is affiliated to Dr. B.R. Ambedkar University, Agra

Syllabus & Regulations:

Syllabus and regulations of Dr. B.R. Ambedkar University, Agra shall be applicable.

Reservation:

As per the rules of Government of U.P.

Selection of Students:

The selection is based on a written examination and a personal interview.

Number of Seats:

10 candidates for the course. Of these 02 seats are for Foreign Nationals/ Deputed Candidates from State Government.

Duration of Programme:

Two Academic years.

Fee Structure:

Admission Fee: Rs. 2000/- to be paid at the time of admission

Yearly Fee: Rs. 50,000/- to be paid each year at the commencement of the course.

One Time Caution Money: Rs. 5000/- (Five thousand) Refundable

Hostel Fee: Rs. 10,000/- (Ten thousand) per year for candidates opting hostel accommodation.

Enrollment Fee, Examination Fee, and any other fee as prescribed by Dr. B.R. Ambedkar University, Agra shall have to be paid separately.

Stipend:

A monthly stipend as per IMHH, Agra rules shall be paid to the admitted candidates for a period of maximum two years. The in-service candidates shall have an option to choose between stipend or salary if offered by the employer and should intimate the Director, IMHH accordingly.

Hostel Accommodation:

Hostel accommodation will be provided to the students subject to availability. The candidate shall have to pay hostel accommodation and other charges as prescribed by IMHH.

Entrance Examination:

The entrance examination and personal interview shall be held on the dates notified for the purpose. The pattern of examination will be as follows:

1. The paper for written test shall consist of 100 objective type questions.
2. Total time allocated for written test will be 90 minutes
3. There will be no negative marking

4. The final result will depend upon the scores obtained in written test and personal interview. The ties will be resolved through following methods: (1) The person who scored highest percent marks in Masters of Social Work shall be given preference. (2) If still there is a tie, the person senior in age would be given priority...

The selected candidates shall be notified by registered post and such candidates must join the course within stipulated time by paying requisite fee and submitting indemnity bond. In case of failure to join the course within this framework, the selection to the course shall stand cancelled automatically and next candidate from merit list may be invited for admission and no claim will be entertained for the seat thereafter.

General Instructions:

1. **Application Fee:** Rs. 1500/- for general candidates and Rs. 750/- for reserved candidates to be deposited along with application form through demand draft drawn in favor of “Director, Institute of Mental Health and Hospital, Agra”. This is non-refundable, non-adjustable fee.
2. Incomplete applications or received after due date or online applications shall not be considered.
3. All claims made in the application must be supported by self-certified supporting documentary proofs.
4. The employees of State Governments/ Central Governments/ Public Sector Undertakings/ Autonomous Bodies/ Government Funded Organizations should submit their application through the employer or competent authority and submit a No objection certificate along with a declaration whether the candidate would be paid salary during the period of training.
5. Candidates invited for entrance test and personal interview will have to make their own arrangements for travel and accommodation. The Institute does not support the candidates for this purpose.
6. The decision of the Director, Institute of Mental Health and Hospital, Agra shall be final and binding in the matter of selection and admission to the course.

7. The candidates not selected will not receive any intimation from the Institute. The list of selected candidates shall be pasted on the notice board and uploaded on website of the Institute.
8. The courses are regular and full time. No candidate can pursue any other course, correspondence or otherwise without explicit and written permission from the Director of the Institute.
9. The M.Phil candidates admitted to the course shall have to submit a migration certificate from the university last attended.
10. All candidates admitted to the courses shall maintain highest standards of professional education, good conduct, participate in all theory and practical assignments, take a written permission for leave, and abide by regulations of the Institute, University and the hostel.
11. The admitted candidate shall be required to submit an indemnity bond on a non-judicial stamp paper worth Rs. 100/- committing that if they discontinue to pursue the course before its completion, he/she will refund received stipend in full; pay all dues of the institute in time and other conditions available in the draft bond which can be obtained from office of the Institute.
12. The dates of entrance test shall be notified through website and intimated to the candidates through emails and by post. The institute shall not be responsible for non-receipt of the call letters by the candidates. All the applicants are advised to view the website periodically for updates and notifications regarding entrance test..
13. The list of qualified candidates for personal interview shall be pasted on the notice board of the Institute and uploaded on the website. No individual intimation shall be given to any candidate.
14. If any candidate submits false information, conceal relevant information or submit any false, tampered documents shall be terminated and debarred from pursuing the course further and if acquires the degree, it may be withdrawn at any time on this ground.
15. The candidates appearing for the entrance examination, must have marks sheets and pass certificates of qualifying examination. The result awaited candidates will not be entertained.

16. A candidate should make oneself sure about his/her eligibility for the course and carefully fill up the application form.
17. No letter of acknowledgement of the receipt of application shall be sent to the candidates.
18. The question paper of Entrance Examination shall be in English.
19. Candidates will be ranked on the basis of written examination merit and will be invited for personal interview in the ratio of 1:4. In case of tied ranks at the tail; all the candidates with tie ranks will be invited.
20. The candidates appearing for personal interview shall have to produce following original certificates for verification:
 - a. High School/ Matriculation certificate
 - b. Qualifying examination marks sheet and certificate
 - c. Caste certificate if applicable
 - d. No objection certificate from employer if applicable.

Sl. No.

Institute of Mental Health and Hospital

Mathura Road, Agra – 282002

Admission Application Form

1. Nomenclature of the Course Applied For:
2. Full Name of the Applicant (In Capital Letters):
3. Father's/Guardian's Name:
4. Date of Birth:
5. Age
6. Gender:
7. Caste: S.C./S.T./OBC/General
8. Marital Status
9. Nationality:
10. Complete Postal Address including PIN:

11. Permanent Address including PIN:

12. MO/Phone No. (mandatory):
13. Email (mandatory):
14. Educational Qualifications:

**Affix Recent self
attested photo**

Sl. No.	Level	Subject	Board/ University	Year of Passing	Marks Obtained	Total Marks	Percentage/ Grade
1	High School						
2	Intermediate						
3	Graduation						
4	Post-graduation (Regular Mode)						
5	GNM for Nursing Candidates						
6	Any other, Specify						

15. Research Experience, if any

16. If in-service, details of the employment:

17. Enclose following documents only:

- a. Self-certified copy of Marks Sheets (Application form without this document shall be rejected)
- b. Self-certified copy of Certificates/Degree if available
- c. Self-certified copy of Caste certificate for SC/ST/OBC candidates of U.P. State only
- d. Two Copies of Filled up Admit Card for Entrance Examination for M.Phil Candidates only
- e. A self-addressed envelope affixing stamp of Rs. 39/- for Speed Post. Recommendations from the employer for in-service candidates (The employees of State Governments/ Central Governments/ Public Sector Undertakings/ Autonomous Bodies/ Government Funded Organizations) should submit their application through the employer or competent authority and submit a No

objection certificate along with a declaration whether the candidate would be paid salary during the period of training.)

21. **Application Fee:** Rs. 1500/- for general candidates and Rs. 750/- for reserved candidates to be deposited through demand draft drawn in favor of “Director, Institute of Mental Health and Hospital, Agra”.

Banks Name	Draft No	Date	Amount

Declaration

I do hereby declare that the above information is correct. If at any stage any concealment or fraudulent information is detected, my application and even admission to the course may be cancelled and I shall remain responsible for such an act. In the event of incomplete information and lack of essential enclosures, my application form may be rejected for which I shall have no claim.

Date:

Signature of the Candidate

The application form should be sent only by Registered/ speed post or delivered personally at the office of Institute of Mental Health and Hospital, Mathura Road, Agra – 282002. Application sent through Private Courier Services/Email/Online submission will not be accepted.

Institute of Mental Health and Hospital, Agra

M.Phil Candidates only

Admit Card for Entrance Examination

To be filled by the Office: CANDIDATE'S COPY	
Roll No.	
Date & Timings of Entrance Examination	
Place of Entrance Examination	Academic Block, Institute of Mental Health and Hospital, (Formerly Mental Hospital), Opp. Billochpura Railway Station, Agra-282002, U.P. India

(To be filled in by the Candidate)

1. Nomenclature of the Course:
2. Name of the Candidate:
3. Father's Name:
4. Age:
5. Gender:
6. Caste: S.C./S.T./OBC/General
7. Percent Marks in Post-graduation:
8. Complete Postal Address
9. Mobile No.
10. Email:



(Examination Superintendent)

Institute of Mental Health and Hospital, Agra

M.Phil Candidates only

Admit Card for Entrance Examination

To be filled by the Office: INSTITUTION'S COPY	
Roll No.	
Date & Timings of Entrance Examination	
Place of Entrance Examination	Academic Block, Institute of Mental Health and Hospital, (Formerly Mental Hospital), Opp. Billochpura Railway Station, Agra-282002, U.P. India

(To be filled in by the Candidate)

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4. Age:
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6. Caste : S.C./S.T./OBC/General
7. Percent Marks in Post-graduation:
8. Complete Postal Address
9. Mobile No.
10. Email:

**Affix Recent self
attested photo**

(Examination Superintendent)