

Institute of Mental Health and Hospital, Agra

(IMHH, Agra)

TERMS AND CONDITIONS –

1. The positions are on contractual basis in Institute of Mental Health and Hospital (IMHH), Agra which is an autonomous institution under U.P. Govt.
2. The candidate must bring all original documents for verification.
3. The **candidates should determine their eligibility.**
4. Determination of qualifying age **01.1.2019.**
5. Minimum required experience/eligibility criteria will be according to rules of Institute of Mental Health and Hospital (IMHH), Agra/Rehabilitation Council of India.

Age & Eligibility Criteria/Qualification for faculty in Psychiatry:-

- (1) For faculty appointment in Psychiatry, Minimum Qualification for teachers in Medical Institutions Regulations 1998 by Medical Council of India will be adhered to & accordingly medical qualification and experience need to be fulfilled by the candidates.
- (2) Maximum age for Medical Faculty will be below 70 years.
- (3) Medical faculty's education qualification/teaching experience will be in accordance with provisions as laid down in U.P. State Medical College Teachers Services (Second Amendment) rules 2005 and latest amendments/updated rules.

Age & Eligibility Criteria/Qualification for faculty in Clinical Psychology:-

- (1) Assistant Professor – Maximum age 40 years, M.Phil in Clinical Psychology
 - (2) Associate Professor – 45 years, M.Phil + Ph.D + 5 years of teaching experience either as Lecturer/ Assistant Professor + 3 Publications in indexed journal as first or corresponding author.
6. **Reservation and age relaxation** shall be admissible as per IMHH, Agra/ U.P. Govt. Rules.
 7. Period spent on working against any post in the project/ scheme or on contract basis in the Institute of Mental Health and Hospital, Agra may also be taken into account for the purpose of age relaxation for appointment provided that period of service is more than one year. Age may also be relaxed for exceptionally meritorious / experienced candidates.

8. Pay & allowances as per the rules of IMHH, Agra an autonomous Institution under U.P. Govt.

Post	Consolidated Salary/Emoluments per month in Rs.
Associate Professor (Psychiatry)	Rs. 80,000/-
Assistant Professor (Psychiatry)	Rs. 60,000/-
Associate Professor (Clinical Psychology)	Rs. 55,000/-
Assistant Professor (Clinical Psychology)	Rs. 45,000/-

9. Exceptionally meritorious and experienced applicants may be sanctioned higher emoluments on recommendation of selection committee subject to subsequent sanction by management committee/chairman of management committee.
10. In case suitable candidate is not available in any category for any post requisite conditions of qualification & experience may be relaxed on recommendation of selection committee.
11. The candidates should **walk in with an application on prescribed format** (downloaded from institute website) with fee of Rs. 500 for SC/ST & Economical Weaker Category of General (10 % Quot under General Category) and Rs. 1000 for General and OBC candidates through DD drawn in favour of **Director, Institute of Mental Health and Hospital, Agra payable at Agra** on the date and time fixed for the interview.
12. Application fees once paid shall not be refunded under any circumstances.
13. The institute shall verify the antecedents or documents submitted by a candidate at any time, at the time of appointment or during the tenure of the service. In case, it is detected that the documents submitted by the candidates are fake or the candidate has a clandestine antecedents / background and has suppressed vital information or material facts, then, his services shall be terminated and a legal action may be initiated.
14. Director reserves the right to reject any or all of the applications without assigning any reason, whatsoever.
15. The candidate must mention on the top of the name of the post applied for.
16. Where the number of application received in response to advertisement is large and it will not be convenient for the Institute of Mental Health and Hospital, Agra to interview all the candidate, the Institute of Mental Health and Hospital, Agra may restrict the number of candidate to a reasonable limit on the basis of higher than the prescribed minimum

qualification or experience in the relevant field or on the basis of merit of the prescribed qualifications and experience.

17. Candidate should attach one self addressed envelope size 23cm x 10 cm affixing postal stamp of Rs. 45/-.
18. The institute reserves the right not to fill up any or all the vacancies advertised if the circumstances so warrant. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates. The number of positions is thus open to change. The number of posts may increase or decrease.
19. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the institute reserves the right to modify/withdraw/cancel any appointment letter/ communication made to the candidates.
20. In case of any dispute / ambiguity that may occur in the process of selection, the decision of the Director shall be final.
21. **Applicant who are in employment must bring 'No Objection Certificate' from the employer.**
22. **Candidates are advised to satisfy themselves before applying that they possess at least the minimum essential qualifications laid down in the advertisement.**
23. Canvassing in any form will disqualify a candidate.
24. **No TA/DA shall be admissible for attending interview.**
25. The selected candidate should be ready to join immediately.
26. The faculty should always be available for emergency services in the institute.
27. Tenure of contractual faculty will be for one year duration. Tenure of contractual faculty may be increased after one year completion of service, if found suitable & there is a need for continuation of service.
28. On availability of candidate for regular appointment, the services of contractual faculty will be discontinued immediately. In case services rendered by contractual faculty are unsatisfactory. Their services may be terminated by giving one month notice.
29. Contractual appointment may be terminated by giving one month notice or one month salary by either party at any time.
30. Contractual faculty will not claim for regularization in IMHH, Agra.
31. A notarized bond on Non-Judicial stamp paper has to be submitted by contractual faculty indicating the fact that no claim for regularisation or any other facilities/ emoluments will be entertained except for consolidated salary. Other terms and conditions of Job will be as laid down in the bond.

REMEMBER –

1. Attach self attested photocopies of all relevant documents.
2. Affix recent passport size colour photograph with name and date.
3. One self addressed envelope size 23cm x 10 cm. affixing postal stamp of 45/-.
4. Application fee of Rs. 500 for SC/ST & Economical Weaker Category of General (10 % Quote under General Category) and Rs. 1000 for General and OBC candidates through DD drawn in favour of Director, Institute of Mental Health and Hospital, Agra payable at Agra.
5. Satisfy that you possess at least minimum essential qualification.
6. Mention on top of envelope serial number and name of the Post Applied for.
7. **Interview schedule –**

07-3-2019–Associate Professor/Assistant Professor, Psychiatry/Clinical Psychology at 9.00 A.M.

8. **Venue: Administrative Block, Institute of Mental Health and Hospital, Agra.**

Note: The candidates are advised to send soft copy of application on prescribed format through email latest by 06-3-2019 and present themselves for interview with original hard copy of application on prescribed format for interview along with demand draft and self attested mark sheet and testimonials. Candidates are also advised to check for date, time and place of the interview.